

**INGATESTONE & FRYERNING PARISH COUNCIL
CHURCHYARDS & ENVIRONMENT COMMITTEE
MINUTES OF MEETING HELD ON 12TH APRIL 2010**

Members: Cllrs. **A.Allen*** **R.Brown** **T.Williams**
 P.Baggott **M.Montgomery** **G.Wire**
 L.Boyce (Chairman) **J.Tench**

Also Present: **Mrs A Middlehurst (Clerk)**

<u>Item No.</u>	<u>Item</u>	<u>Action</u>
1.	Apologies: Cllr Allen.	
2.	Minutes of the Previous Meeting (08/03/2010): Cllr Baggott requested an amendment to Item 10, Environmental Matters to bulbs instead of flowers. These were then agreed.	
3.	Matters Arising: Nothing to report.	
4.	<p>Fryerning Cemetery:</p> <p>a) <u>To consider a request for a polished stone to match the existing parent's stone in the adjacent plot.</u> It was discussed and agreed by all to decline the request as the current cemetery rules now state that polished stones are not permitted. Clerk to write to applicants.</p> <p>b) <u>To consider the request from the PCC to repair the large gate at the Churchyard entrance.</u> A quotation for £190 from R M Maintenance was considered. After discussion, it was proposed and seconded to accept this quotation and request R M Maintenance also fix a small wheel to the bottom of the gate to assist with opening. The Clerk was asked to write to the PCC advising works will be carried out on the gate and also to confirm the Parish Council's access rights to the Cemetery.</p>	<p>Clerk</p> <p>LB & Clerk</p>
5.	<p>Seymour Field & Pavilion:</p> <p>a) <u>To consider a request from a Parishioner to borrow the Urn and Crockery on Sunday 16th May 2010 for an Open Gardens event in Mill Green.</u> It was unanimously agreed to decline the request on Health and Safety grounds.</p>	Clerk
6.	<p>Fairfield & Ingatestone Churchyard:</p> <p>a) <u>To consider action regarding the cars parking on the footpath and blocking pedestrian access.</u> It was unanimously agreed to ask R M Maintenance to install a folding bollard approximately 20ft from the entrance to the Churchyard to allow car users delivering to the Church space to take their vehicles off of the pavement and then unlock the bollard. The Clerk was asked to write to the immediate properties to advise that due to the public right of way continuously being blocked by parked cars, the Parish Council are intending to erect a lockable bollard.</p> <p>The Clerk was asked to minute and thank IDC Greenscapes for the tidy grass and smart flowerbeds at the Churchyard and Market Place.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
7.	<p>Allotments:</p> <p><u>Roman Road</u> Cllr Wire advised that there is a large pile of metal and hardcore which</p>	

- R M Maintenance had piled up. Cllr Boyce to review. **LB**
 Cllr Wire also advised that the watering system was not complete as the roof and gutters are still be to added by Cllr Allen.
- 8. Footpaths & Rights of Way:** Nothing to report.
- 9. Best Kept Playing Field Competition 2010:**
 a) To consider entering the competition
 It was agreed to enter. Clerk to complete forms. **Clerk**
- 10. Environmental Matters:**
 The Cllrs discussed the coverage of bulbs planted within the Parish. The following areas were proposed:-
1. Around the Village Sign at the Mountnessing end of the Village.
 2. Left hand side of Wadham Close.
 3. Green opposite Seymour Field – near Pine Drive.
 4. From the white gates to New Road – along Seymour Field boundary.
 5. Around the bus stop at The Chase and opposite.
 6. Around the entrance to Whadden Chase.
- 11. 2010 – 2013 – Contracts:**
 a) To agree a schedule as the current Contracts expire 31st August 2010
 Cllrs Wire and Boyce to review the draft Contracts. Clerk to insert twice yearly clearance of brambles by Fairfield Pond. It was agreed for the tenders to be reviewed in June and sent to Full Council in July. **GW & LB**
Clerk
- b) To agree formal advertisement in the Brentwood Gazette
 It was agreed for the Clerk to place the advertisement in the Chronicle Series for 1st May 2010. **Clerk**
- Other Information Items:**
- Letter dated 8th April from resident of Bakers Lane requesting resident's parking. Clerk to send to Planning Committee. **Clerk**
 - Letter dated 7th April from visitor to Fryerning Church advising how well the graveyard is being maintained. Clerk to thank IDC Greenscapes. **Clerk**
 - Email from resident requesting removal of the graffiti from the Skate Park. Clerk to advise resident again that the Committee's policy is to only remove offensive graffiti. **Clerk**
 - Letter dated 7th April from Hugh Pearl (Land Drainage) Ltd advising they will monitor the spring/pipe situation over the coming months.
 - Report from the Clerk re telephone calls regarding noise from the Skate Park received on Friday 9th April and a request for action from the Parish Council. These were considered and the Committee agreed not to take any action as BBC are monitoring. Clerk and Chairman agreed to draft a response. **Clerk & LB**
- 12. Date & Time of Next Meeting:** Monday 10th May 2010 at 7.30pm at the Parish Council Office.