

**INGATESTONE & FRYERNING PARISH COUNCIL
CHURCHYARDS & ENVIRONMENT COMMITTEE
MINUTES OF MEETING HELD ON 9TH AUGUST 2010**

Members: Cllrs.	A.Allen*	R.Brown*	P.Baggott
	M.Montgomery	G.Wire	J.Tench
	L.Boyce (Chairman)		

Also Present: Aimi Middlehurst (Clerk)

*Denotes absence

<u>Item No.</u>	<u>Item</u>	<u>Action</u>
1.	Apologies: A.Allen	
2.	Minutes of the Previous Meeting (12/07/2010): These were agreed.	
3.	Matters Arising: Nothing to report.	
4.	Seymour Field & Pavilion	
	<u>a) Reallocation of funds</u> The Chairman proposed to transfer £500 from the Fairfield Pond budget to the Seymour Pavilion disabled toilet budget due to the CIF Grant being £4,000 and the final figure from Bradley Scott Construction being £4,516 plus VAT. This would still allow £250 in the Fairfield Pond budget. When the budget was constructed, it was understood that the grant application for the Disabled toilet was for £5,086 and the works would cost the same. During early 2010 when the project was reviewed the figures were altered. It was AGREED by all to transfer the funds and instruct the Contractor to commence works as soon as possible.	Clerk
	<u>b) Review the quotation to paint the floor in the Pavilion annually</u> After discussion, it was AGREED for the Clerk to diarise this until May 2011.	Clerk
	<u>c) Seymour Pavilion & Field Inspection</u> The inspection took place on Thursday 5 th August by Cllrs Boyce, Wire and the Clerk. The Clerk had been asked to contact Andy Laing at BBC regarding several trees on the Field and also Tracey Lynch regarding the broken fencing.	Clerk
5.	Fairfield & Ingatestone Churchyard:	
	<u>a) complaint regarding the bin in the Churchyard and the response from BBC.</u> The Clerk reported further complaints regarding the bin in Ingatestone Churchyard and also the report from BBC that household rubbish is being placed in the bins regularly. It was AGREED for the Clerk to write to neighbouring properties and respectfully request the bins only be used for litter.	Clerk
	<u>b) review advice from Brentwood Police regarding the hedge and repositioning of the shelter.</u> The Clerk advised that the Police had suggested lowering the hedge on the Skate Park and also turning the seating shelter round to face Fairfield. This was discussed and all AGREED not to make any changes at present.	
	<u>c) complaints regarding the hedge at the Church</u> The Chairman advised that a complaint had been received regarding the hedge growing across the footpath between the Church and the Children's Play Area. This has now been cleared and the Clerk was asked to monitor.	
	<u>d) complaints regarding the hedge behind the bungalows in Fairfield</u> The Chairman advised that two complaints had been received regarding the hedge. The Chairman and Clerk had inspected the hedge and agreed to write to residents advising that the hedge cutting would take place on 6 th September. The Clerk advised that a further concern was raised regarding the access to the rear of the properties. The Clerk	Clerk

was asked to ascertain if it is Parish Council's responsibility to cut that side of the hedge and clear any other growth.

Clerk

6. Footpaths & Rights of Way:

The Clerk was asked to chase up ECC regarding Handley Farm footpaths.

Clerk

7. Fryerning Cemetery

a) advice from the EALC regarding the access agreement with the PCC.

The Clerk reported the advice received and it was AGREED to not take any further action at the present time.

8. Allotments

Nothing to Report.

9. Environmental Matters

a) St Mary The Virgin Church won third prize in the 2010 Brentwood in Bloom Competition.

The Chairman advised that a prize of £25 would be received. It was AGREED to consult Graham Smith as to what the money should be spent on at the Cemetery.

Clerk

10. Any Other Business

The Chairman advised that she had been approached today by the Rotary who would like to plant a number of purple crocus bulbs to represent the Purple Pinkie Polio Programme. It was suggested that these could be planted by the War Memorial in front of the Church. The Clerk was asked to ascertain if the Rotary are planning to plant the bulbs and also to request a quotation from IDC Greenscapes for the planting and also take advice from BBC. This item to be reviewed at the September meeting.

Clerk

The Chairman also advised that a complaint had been received as a wedding guest had tripped over the unlocked bollard on the path in Ingatestone Churchyard. It was AGREED for the Clerk to contact the Church and arrange for a cone to be placed in front of the bollard in future.

Clerk

11. Date & Time of Next Meeting: Monday 13th September 2010 at 7.30pm.