

**INGATESTONE & FRYERNING PARISH COUNCIL
CHURCHYARDS & ENVIRONMENT COMMITTEE
MINUTES OF MEETING HELD ON 18TH JANUARY 2010**

Members: Cllrs. **A.Allen*** **R.Brown*** **T.Williams**
 P.Baggott **M.Montgomery** **G.Wire**
 L.Boyce (Chairman) **J.Tench**

Also Present: **Mrs A Middlehurst (Clerk)**

<u>Item No.</u>	<u>Item</u>	<u>Action</u>
1.	Apologies: Cllrs. Brown & Allen	
2.	Minutes of the Previous Meeting (14/12/09): These were agreed.	
3.	Matters Arising: Nothing to report.	
4.	<p>Fryerning Cemetery: <u>a) Polished Headstone</u> It was agreed for Cllrs to visit the cemetery to review the headstone and assess the uneven paths in the new extension.</p> <ul style="list-style-type: none"> • It was agreed for the Chairman to arrange for Cllrs to visit Writtle College to review potential wild flowers. • It was noted that the dead specimen trees need replacing soon. Chairman to discuss with Ian Chatters. <p>The Clerk was asked to investigate quotations for the removal of soil in the cemetery extension and action. The Clerk was also asked to obtain a key to bar at the cemetery entrance in the Blackmore Road.</p>	Clerk
5.	<p>Seymour Field & Pavilion:</p> <ul style="list-style-type: none"> • Advice from the plumber was noted. It was agreed to supply two mountable heaters to the walls of the toilets along with a frost-stat so they can be activated automatically when temperatures drop. • A request from one of the football teams was also noted. It was agreed to provide another dustpan and brush. Clerk to ascertain what the second bin would be used for and if a hard or soft broom is required. Clerk to also confirm that a spade for the removal of dog dirt from the pitch would not be supplied and if provided by the team it is not to be taken into the building. 	Clerk Clerk
6.	<p>Fairfield & Ingatestone Churchyard: <u>a) Fairfield Pond</u></p> <p>The Clerk confirmed that a further site visit is to take place on 22nd January with Hugh Pearl Drainage. A further quotation from Anglian Drainage has been sought.</p> <p><u>b) Poplars near Cricket Pavilion</u></p> <p>Method statement by Crosscut to be amended and resubmitted for agreement by British Rail.</p>	Clerk

c) BBC Play Area Inspection – Trip Hazard

BBC have highlighted that the rubber mats around the Roundabout need attention and are a potential trip hazard. The Clerk advised that BBC had confirmed that as this had now been identified the Parish Council would be liable.

The Clerk to:

- Ascertain if Matta Products could supply and install Play Matta for £1,625 plus VAT but also remove the existing material.
- Contact Richard Martins if required to remove the existing material
- Contact BBC to enquire if they can assist with securing the area surrounding the roundabout.

Clerk

7. Allotments:

Roman Road

a) It was confirmed that the holder of Plot 2 & 3 could erect a shed and a 3' x 3' Greenhouse provided it was not made of glass.

b) The plot holder also requested permission to cultivate Plot 1 – it was agreed to review the waiting list and current processes before any decision could be made.

It was also confirmed that plot holders can only cultivate as far as the tree line.

The Clerk was asked to ascertain the allotment rentals of BBC and Mountnessing Parish Council.

8. Footpaths & Rights of Way:

a) Handley Farm

A report was given by the Chairman. The Clerk was asked to contact Laura Dunnell at BBC for further advice. **Clerk**

9. Budget 2010/2011:

There was no further update on the budget.

P&R

10. Environmental Matters: Nothing to report.

11. Other Information Items:

- a) The Clerk advised that a letter had been received from the Horticultural Society requesting use of Seymour Field and Pavilion for the Annual Show on 17th July. No objections were raised by the Committee.

12. Date & Time of Next Meeting: Monday 15th February 2010 at 7.30pm at the Parish Council Office.