

**INGATESTONE & FRYERNING PARISH COUNCIL  
CHURCHYARDS & ENVIRONMENT COMMITTEE  
MINUTES OF MEETING HELD ON 12<sup>TH</sup> JULY 2010**

Members: Cllrs.     **A.Allen\***   **R.Brown**   **P.Baggott\***  
                                   **M.Montgomery**    **G.Wire**   **J.Tench\***  
                                   **L.Boyce (Chairman)**

**Also Present:**        **Mrs A Middlehurst (Clerk), Mrs R Spouge (Assistant to the Clerk), Cllr Day & Ian Chatters**

\*Denotes absence

<u><b>Item No.</b></u>	<u><b>Item</b></u>	<u><b>Action</b></u>
	The meeting commenced with an inspection of Fryerning Cemetery and the meeting was then held in the Church.	
1.	<b>Apologies: A.Allen, P Baggott &amp; J Tench</b>	
2.	<b>Minutes of the Previous Meeting (14/06/2010):</b> These were agreed.	
3.	<b>Matters Arising:</b> Nothing to report.	
4.	<b>Watering Contract</b> The Clerk confirmed that since the agreement at Full Council on 1 <sup>st</sup> July, the adhoc watering was being carried out by the Contractor on instruction from the Office.	
5.	<b>Seymour Field &amp; Pavilion</b> <u>Works on Disabled Toilet</u> The Clerk advised that a further site meeting was taking place on 13 <sup>th</sup> July and a request would be made for a scale drawing and up to date quotation. It was AGREED for the works to commence once the Clerk had confirmed that the facilities were appropriate for wheelchair users.	<b>Clerk</b>
6.	<b>Fairfield &amp; Ingatestone Churchyard:</b> <u>Litter Picking arrangements</u> The Clerk advised that several complaints had been received regarding litter. It was AGREED for the Clerk to write to the Anglo European School regarding pupils dropping litter and monitor the complaints.	<b>Clerk</b>
7.	<b>Footpaths &amp; Rights of Way:</b> Nothing to report.	
8.	<b>Fryerning Cemetery</b> Following the inspection, it was agreed that the following needed attention: <u>Extension</u> Spray & strim path, remove dead tree, chase up the thistle spraying. <u>Churchyard</u> Spray the elder. <u>Cemetery</u> Prune & cut back overhanging trees near skip, over hanging tree along ditch, remove the Chestnut tree, & tidy rhododendron on path. Cut back the overhanging trees on the path between the Cemetery and new extension. IDC Greenscapes to provide quotation to the Clerk.	<b>Clerk</b>

Email from Parishioner re donation and bench

It was AGREED for the Clerk to ascertain when the bench would be sited and the timing of the donation. Bench to be placed in the Extension to the left of the footpath

**Clerk**

Best Kept Churchyard

The Chairman advised that Fryerning had received a merit award. Clerk to request feedback.

**9. Allotments**

Letter from allotment holder re beekeeping in Stock Lane

The Clerk advised that advice had been sought and it was felt that the Parish Council would be irresponsible to allow hives on such a small site. It was AGREED for the Clerk to write to the plot holder and advise.

**Clerk**

**10. Environmental Matters**

Nothing to report.

**11. Any Other Business**

Cllr Montgomery requested flowers be sent to a Cllr recovering from an operation. The Clerk advised that this was not possible as the current budget set up did not allow for such expenditure but that it could be reviewed at the next Policy & Resources.

**Clerk**

**Date & Time of Next Meeting:** Monday 9<sup>th</sup> August 2010 at 7pm - Site Visit to Seymour Field & Pavilion. Meeting to be held in the Pavilion.