

**INGATESTONE & FRYERNING PARISH COUNCIL
CHURCHYARDS & ENVIRONMENT COMMITTEE
MINUTES OF MEETING HELD ON 10TH MAY 2010**

Members: Cllrs. **A.Allen (arrived 8.05pm)** **R.Brown** **P.Baggott**
 M.Montgomery **G.Wire** **J.Tench**
 L.Boyce (Chairman)

Also Present: **Mrs A Middlehurst (Clerk)**

<u>Item No.</u>	<u>Item</u>	<u>Action</u>
1.	Election of Chairman & Vice Chairman: Cllr.Boyce was proposed as Chairman – all agreed. Cllr.Wire was proposed as Vice-Chairman – all agreed.	
2.	Apologies: None.	
3.	Minutes of the Previous Meeting (12/04/2010): These were agreed.	
4.	Matters Arising: Nothing to report.	
5.	Terms of Reference: Amendments were made to Items 2.13 & 2.15. It was agreed to recommend to the Policy and Resources Committee.	
6.	To agree Committee site visit arrangements for Summer 2010: 14 th June – Fairfield 12 th July – Fryerning Cemetery 9 th August – Seymour Pavilion All site visits to commence at 7pm on site. The Clerk advised that after the site visits, Committee meetings should be held in the Parish Office to allow members of the Public and Press to attend.	
7.	Fairfield & Ingatestone Churchyard: <u>To review the current litter picking arrangements after increased complaints being received during April.</u> Cllr Montgomery offered to raise this at the next School Governors meeting. Clerk to ascertain from BBC the cost for extra litter picking during school holidays.	MM Clerk
8.	Allotments: <u>To agree further action regarding proposed keeping of Beehives at Stock Lane</u> The Clerk reported that signage had been put up at the site advising of the proposal to keep bees. The Committee agreed to write a further letter to the plot holder and advise that beehives would not be allowed.	Clerk
9.	Other Information Items: <ul style="list-style-type: none"> • Cllr Tench advised that two rhododendrons at Fryerning Cemetery had died. Clerk to contact IDC Greenscapes to review. 	Clerk
10.	<ul style="list-style-type: none"> • Cllr Boyce advised that Cllrs did not agree to remove the hanging baskets from lampposts in Market Place. Clerk to ascertain if this is possible and a price. 	Clerk

- Cllr Baggott advised that he had drafted an article for the newsletter requesting volunteers to assist with the bulb planting. Cllr Montgomery requested that if the current outside project to clear the far end of Wadham Close was successful could soil and bulbs be provided by the Committee. This was agreed.
- The Clerk advised that a member of the Church had offered to replace the dead roses at Fryerning Churchyard.
- The Clerk also advised that an email had been received dated 10 May regarding the Biffa bin at the rear of 25 High Street and the removal of the concrete once the bin was removed. The Committee agreed for the concrete to remain.
- Cllr Boyce suggested to the Committee that grass seed be purchased and administered by IDC Greenscapes to improve the pond area at Fairfield. After discussion, Cllr Baggott proposed to allow nature to take its course and not use grass seed, seconded by Cllr Allen. A vote was taken: six members voted to not take any action, one voted against.

Clerk

11. Date & Time of Next Meeting: Monday 14th June 2010 at 7pm – Site Visit to Fairfield followed by a meeting at the Parish Council Office.