

NEW		2 x defibrillators	Community HeartBeat Trust inc monitoring, maintenance and insurance	GPA - Localism Act 2011, s1-8	£5,000.00	£5,000.00									
Seymour Pavilion - Maintenance and Repairs	Seymour Pavilion - Repairs and Renewals	6502	Maintenance	Ad hoc maintenance for site	Local Government (Misc Prov) Act 1976, s19	£122,900.00	£5,000.00	£85,165.00		£60,756.33	£24,408.67	£74,859.00	£4,620.83	£70,238.17	
			Business rates Seymour				£2,000.00		£1,750.00				£2,000.00		
			Refurbishment project including project management fees	to come straight from reserves and grant payment - this amount is the last 2 payments due to the building company that fall in 2019/20 period to include projector and screen (£1000 grant received 2018/19 year)			£110,000.00		£80,000.00				£70,000.00		
			Furnishing of hall				£5,000.00								
			Water testing boiler service	previous years estimate			£350.00		£350.00				£350.00		
			Water rates	estimate			£250.00		£150.00				£150.00		
			Sewerage	estimate			£300.00		£275.00				£275.00		
Seymour Pavilion - Cleaning	Seymour Pavilion - Cleaning	6503	Cleaning	£50 per week	Local Government (Misc Prov) Act 1976, s19	£2,500.00	£2,500.00	£0.00		£0.00		£0.00			
		7001	Neighbourhood Plan		Localism Act 2011, sch 9	£10,000.00	£10,000.00	£4,000.00	£4,000.00	£3,502.80	£497.20		£1,837.18	-288.42	
High Street Christmas Trees	High Street Christmas Trees	7020	High Street Christmas Trees		Local Government Act 1972, s144	£6,000.00	£6,000.00	£6,000.00	£6,000.00	£4,688.50	£1,311.50	£5,160.00	£5,160.00	£4,962.95	£197.05
Events	Events	7030	Horticultural show marquee		Local Government Act 1972, s144	£2,520.00	£320.00	£1,150.00	£400.00	£910.00	£240.00	£450.00	£360.00	£450.00	£0.00
			Seymour pavilion grand opening		Local Government (Misc Prov) Act 1976, s19		£1,000.00								
			WW1 tree guard		War Memorials (LAP) Act 1923 s1		£1,200.00								
		7060	Election costs		Representation of the People Act 1985 s15	£6,000.00	£6,000.00	£8,000.00	£8,000.00	£0.00	£8,000.00	£0.00	£0.00	£5,884.58	£-5,884.58
		NEW	Community special constables		Local Gov and Rating Act 1997, s31	£2,000.00	£2,000.00	£2,000.00	£2,000.00	£0.00	£2,000.00				
		NEW	Ingatestone museum project		Local Government Act 1972, s144	£5,000.00	£5,000.00								
Car parking agreement	Parking agreement	7080	Market square and Bell Mead parking agreement	last year's charge plus 3%	Local Government Act 1972, s144	£1,191.25	£1,191.25	£1,150.00	£1,150.00	£1,156.55	£-6.55	£1,150.00	£1,150.00	£1,130.55	£19.45
Office staff salaries	Staff wages	7095	Staff salaries	see payroll calculation for details inc Apprentice	Local Government Act 1972, s112	£69,930.00	£52,000.00	£51,937.56	£40,380.12	£45,252.27	£6,685.29	£39,750.00	£36,600.00	£41,488.07	£-1,738.07
	Pension contributions	7096	Essex Pension	see payroll calculation for details			£3,930.00		£3,757.44				£3,150.00		
		NEW	Village Warden				£14,000.00								
			Apprentice	included in staff costs			£0.00		£7,800.00						
Office Rent, rates and insurance	Rent	7100	Allotment rent (Lord Petre) - reclaimed from Allot Assoc		Small Holding and Allotments act 1908, s23	£23,215.00	£135.00	£9,190.00	£135.00	£8,441.33	£748.67	£8,265.00	£135.00	£4,967.35	£3,297.65
		NEW	Fairfield rent (Lord Petre)		Public Health Act 1875 s164		£50.00		£50.00				£50.00		
		NEW	Seymour Field rent (BBC)		Local Government (Misc Prov) Act 1976, s19		£300.00		£275.00						
			Library Hire	130 x 12	Local Government Act 1972, s150		£1,560.00		£1,560.00				£910.00		
			Office rent and service charge	as per last year	Local Government Act 1972, s132		£7,000.00		£7,000.00				£7,000.00		
		NEW	Seymour pavilion business rates	as per BBC letter	Local Government (Misc Prov) Act 1976, s19		£2,000.00								
		NEW	Office rates	based on old office values	Local Government Act 1972, s132		£2,000.00								
		NEW	Cemetery business rates	£3000 rateable value as per BBC cemetery	Open Spaces Act 1906, s 9 and 10		£10,000.00		£0.00				£0.00		
			Building insurance contribution	as per last year	Local Government Act 1972, s132		£170.00		£170.00				£170.00		
Electricity and gas	Electricity	7200	Electricity - Lychgate	19 x 12	Open Spaces Act 1906 s 9 and 10	£1,400.00	£200.00	£1,368.00	£228.00	£29.86	£1,338.14	£1,450.00	£250.00	£1,633.79	£-183.79
			Electricity - Seymour	estimate	Local Government (Misc Prov) Act 1976, s19		£500.00		£456.00				£500.00		
	Gas	7201	Gas - Seymour	estimate	Local Government (Misc Prov) Act 1976, s19		£700.00		£684.00				£700.00		
Printing, postage and stationery	Printing	7500	Newsletter - creating, printing and delivery - 4 editions pa	2400+1840+1720	Local Government Act 1972, s142	£6,410.00	£6,000.00	£6,635.14	£6,050.00	£4,571.36	£2,063.78	£2,875.00	£1,200.00	£2,215.35	£659.65
	Postage and Carriage	7501	Postage and carriage	£110/9*12			£150.00		£237.71				£200.00		
	Office stationery	7502	Office stationery	£190/9/12			£260.00		£347.43				£650.00		
Telephone, Internet and Website	Telephone and internet (IXCG)	7550	Telephone	58 x 12 (Utility warehouse)	Local Government Act 1972, s142	£5,048.00	£696.00	£5,410.00	£480.00	£3,756.24	£1,653.76	£2,568.00	£684.00	£1,036.00	£1,532.00
			Internet	included above	Local Government Act 1972, s142		£0.00		£2,350.00				£384.00		
		7551	APP development	design, development and hosting	Local Government Act 1972, s142		£1,000.00		£1,040.00				£1,000.00		
		NEW	E-newsletter development	set up and quarterly charge per edition	Local Government Act 1972, s142		£1,440.00								
		NEW	Conversion of website from Joomla to wordpress		Local Government Act 1972, s142		£1,000.00								

Website charges	7551	Website	google analytics report, misc repair work to website and hosting charge (£30pcm), planned website updates	Local Government Act 1972, s142	£912.00		£1,060.00			£500.00						
Computing and Software	7552	Computer support, software and rquipment (IXCG)	IXCG computer support and equipment replacement	calls and line rental, software, monitoring andd backup and misc IT fixes and updates	Local Government Act 1972, s132 and Data Protection Act 2018	£3,380.00	£3,380.00	£1,884.00	£1,884.00	£1,863.01	£20.99	£1,200.00	£1,200.00	£2,189.12	£-989.12	
	NEW	Village wifi project			GPA - Localism Act 2011, s1-8	£8,500.00	£8,500.00									
Legal and professional	7601	Audit fees	External audit fee		Accounts and Audit Regulations 2015	£4,400.00	£600.00	£16,375.00	£600.00	£4,169.60	£9,332.30	£4,375.00	£600.00	£2,791.50	£1,583.50	
	7600	Legal fees	General legal fees inc Seymour Field estimate		GPA - Localism Act		£2,000.00		£5,000.00				£3,000.00			
	7602	Payroll fees	J&M Payroll	25*12	Local Government Act 1972, s112		£300.00		£300.00				£300.00			
NEW	7553	GDPR costs	GDPR costs	estimate	Data Protection Act 2018		£1,000.00		£10,000.00	£2,873.10						
	7604	Professional fees	Internal audit and annual RoSPA report		Public Health Act 1875 s164 and Audit and Accounts Regulations 2015		£500.00		£475.00				£475.00			
Software subscriptions and equipment leasing	7606	Software subscriptions (Sage)	Sage subscription		Accounts and Audit Regulations 2015, s4	£600.00	£240.00	£0.00	£0.00	£0.00	£0.00	£235.00	£235.00		£235.00	
	7702	Equipment leasing	Photocopier / printing monthly charge	30*12	Local Government Act 1972, s132		£360.00	£350.00	£350.00	£446.81	£-96.81	£2,200.00	£2,200.00	£2,752.60	£-552.60	
Office repairs and renewals	7800	Repairs and Renewals (Office)	PAT test		Local Government Act 1972, s132	£1,400.00	£150.00	£1,375.00	£175.00	£1,417.58	£-42.58	£745.00	£175.00		£65.82	£679.18
			Fire extinguishers - office and Seymour		Local Government Act 1972, s132		£100.00		£100.00				£70.00			
			New laptop - replacement		Local Government Act 1972, s132		£650.00		£600.00							
	7800		Office - replacement furniture / additional items		Local Government Act 1972, s132		£500.00		£500.00				£500.00			
Office cleaning	7801	Cleaning (Office)	Window cleaning - bus shelter	£12 x 12	Local Government Act (Misc Prov) 1953, s4	£150.00	£150.00	£150.00	£150.00	£132.00	£18.00	£150.00	£150.00	£144.00	£6.00	
Office - sundries	7802	Office - sundries	Sundry office items		Local Government Act 1972, s132	£100.00	£100.00	£100.00	£100.00	£101.36	£-1.36	£150.00	£150.00	£30.49	£119.51	
Bank charges and interest	7900	Bank charges and interest	Unity bank charges	30 x 4	Accounts and Audit Regulations 2015, s4	£120.00	£120.00	£91.20	£91.20	£103.05	£-11.85	£0.00	£0.00	£49.95	£-49.95	
Donations and subscriptions	8201	Subscriptions	EALC / NALC	804.51 x 3%	Local Government Act 1972, s143	£1,446.00	£830.00		£800.00	£1,368.51			£500.00			
			BBPCA				£100.00		£50.00							
			Community led planning network / RCCE				£90.00		£110.00							
			SLCC (Clerk)				£185.00		£185.00							
			Information Commissioner				£35.00		£35.00				£35.00			
			NALC				£0.00		£0.00				£265.00			
			CAB				£0.00		£0.00				£300.00			
			Essex Heritage				£25.00		£25.00				£15.00			
			ICCM				£90.00		£90.00				£90.00			
			Friends of Historic				£15.00		£12.00				£10.00			
			Essex Playing fields				£40.00		£40.00				£30.00			
			CPRE				£36.00		£36.00				£29.00			
	NEW	Grant award policy			GPA - Localism Act 2011, s1-8	£2,000.00	£2,000.00									
Training	8203	Training costs	Councillor expenses / mileage		Local Government Act 1972, s174	£5,190.00	£250.00	£4,190.00	£250.00	£3,138.30	£1,051.70	£800.00	£250.00	£973.00	£-279.02	
			Community Governance qualification		Local Government Act, s151		£2,940.00		£2,940.00					£106.02		
			Training budget	new councillors = increase in training required	Local Government Act 1972, s175		£2,000.00		£1,000.00				£550.00			
Insurance	8204	Insurance	Insurance			£1,000.00	£1,000.00	£2,100.00	£2,100.00	£1,108.52	£991.48	£1,190.00	£1,190.00	£1,117.94	£72.06	
Refreshments (events and office)	8205	Refreshments	Refreshments - office and events		GPA - Localism Act 2011, s1-8	£120.00	£120.00	£120.00	£120.00	£111.75	£8.25	£150.00	£150.00	£160.46	£-10.46	
	NEW	NALC Quality award			Local Government Act 1972, s143	£150.00	£150.00									
		TOTAL EXPENDITURE				£395,952.75	£367,730.25	£288,812.50	£257,898.50	£30,914.00	£195,697.30	£94,483.71	£226,330.00	£195,416.00	£30,914.00	£98,868.01
							£28,222.50		30914				£226,330.00			
							£395,952.75		288812.4971							

Policy & Resources	£49,892.25	13%
Personnel	£75,120.00	19%
Churchyards & Environment	£70,827.50	18%
Communications & IT	£23,938.00	6%
Neighbourhood Plan	£10,000.00	3%
Seymour project	£166,175.00	42%
Budget	£395,952.75	