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ANNUAL PARISH ASSEMBLY
MEETING TO BE HELD ON Monday 20th May 2019 at 7.30pm
VENUE: Parish Rooms, Stock Lane, Ingatestone

Councillors are summoned to attend the above meeting to deal with the following business. Members of the public and press are warmly welcomed to attend.

This is not to be confused with the Annual Parish Council Meeting but an OPEN meeting of the Parish. The Parish Council traditionally facilitates the meeting and creates an Agenda to include current matters known to be of interest to the community and reports from the various committees on work undertaken over the past year. However, any relevant matters can be raised for discussion at the meeting by any member of the Parish community.

Paul Jeater, Chairman of the Parish Council

AGENDA

FC19/088	Chairman's welcome
FC19/089	Apologies for Absence
FC19/090	To approve the Minutes of the Annual Assembly meeting held on 7 June 2018
FC19/091	Presentation by Andy Long, Brentwood Borough Council's Recycling Officer on recycling in the borough
FC19/092	Presentation by the Chair in recognition of the long service to the Parish Council of <ul style="list-style-type: none">• David Abrey• Linda Boyce• Lyndon Day• Donald Frost
FC19/093	"What is the Parish Council?" by Rory Skepelhorn, Business Administration and Social Media Apprentice
FC19/094	Chairman's Report and Accounts <ul style="list-style-type: none">• Chairman's Report• Presentation of accounts for the year ending 31st March 2019• To receive questions on the Parish Council accounts
FC19/095	Reports from Chairmen of Committees <ul style="list-style-type: none">• Churchyards and Environment• Policy and Resources• Planning• Neighbourhood Plan Advisory Committee• Personnel• Communications and IT• Charles Cox Trust
FC19/096	Village matters – Public participation session
FC19/097	Chairman to close the Annual Assembly

On conclusion of the meeting, attendees are invited to join Councillors for refreshments