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PERSONNEL COMMITTEE
MEETING TO BE HELD ON Tuesday 5 November at 9.30am
VENUE: Seymour Pavilion, Seymour Field, Ingatestone

Councillors and Committee members are summoned to attend the above meeting to deal with the following business. Members of the public and press are warmly welcome to attend.

Clerk to the Council

AGENDA

PC19/021	Apologies for Absence
PC19/022	Announcements and Declarations of Interest
PC19/023	To approve the minutes of the previous meeting on the 14 March 2019
PC19/024	Public participation session <i>15 minutes maximum (to be divided equally between those wishing to speak)</i>
PC19/025	Matters arising for report (not for resolution)
Having regard to the confidential nature of the business to be transacted, the meeting is now not open to the Press and Public pursuant to Section 1 of the Public Bodies (Admission to Meetings) Act 1960	
PC19/026	Staffing audit <ul style="list-style-type: none"> • To undertake a current staffing audit • To consider forthcoming staffing requirements that address future parish council plans • To address concerns raised regarding financial continuity as addressed at the Policy and Resources (Oct 2019) meeting
PC19/027	Items for inclusion in the Next Agenda (not requiring resolution or action)
PC19/028	To confirm future meeting dates to take place on a two-monthly basis
PC19/029	Chairman to close the meeting