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**POLICY AND RESOURCES COMMITTEE**  
**MEETING TO BE HELD ON 16<sup>th</sup> July 2018 at 7.30pm**  
**VENUE: Ingatestone Library, High Street, Ingatestone**

Councillors and Committee members are summoned to attend the above meeting to deal with the following business. Members of the public and press are warmly welcome to attend.

Clerk to the Council

**AGENDA**

PR18/76	<b>Apologies for Absence</b>
PR18/77	<b>Announcements and Declarations of Interest</b>
PR18/78	<b>To elect a Chair for the committee</b>
PR18/79	<b>To elect a Vice-Chair for the committee</b>
PR18/80	<b>Public Participation Session</b>
PR18/81	<b>To approve the Minutes from the last Meeting held on 21<sup>st</sup> May 2018</b>
PR18/82	<b>Matters Arising for Report / Information Exchange (not for resolution)</b>
PR18/83	<b>GDPR</b> <ul style="list-style-type: none"> <li>• To confirm the creation of IngFryPC.net cloud email addresses for Councillors and staff to meet with GDPR requirements and the new parish council branding</li> </ul>
PR18/84	<b>To consider a letter from the Rotary Club requesting support for the Ingatestone Christmas Market</b>
PR18/85	<b>Finance and Payment approval</b> <ul style="list-style-type: none"> <li>• To look at the Accounts for the months of June 2018</li> <li>• To receive the latest bank reconciliations</li> <li>• To approve payments presented for July 2018</li> <li>• To review the budget tracker for 18/19</li> </ul>
PR18/86	<b>Local Development Plan/ Neighbourhood Plan update</b> <ul style="list-style-type: none"> <li>• To receive any updates on these matters</li> </ul>
PR18/87	<b>Correspondence received at the Parish Office</b> <ul style="list-style-type: none"> <li>• Unity bank changes in charges letter</li> </ul>
PR18/88	<b>Items for inclusion in the Next Agenda (not requiring resolution or action)</b>
PR18/89	<b>Chairman to close the meeting</b> The next Policy and Resources Committee will be on the 20 <sup>th</sup> August at 7.30pm in Ingatestone Library, High Street, Ingatestone, CM4 0BA