



# Ingatestone and Fryerning Parish Council

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## **POLICY AND RESOURCES COMMITTEE**

**MEETING TO BE HELD ON 24<sup>th</sup> April 2017 at 7.30pm**

**VENUE: Ingatestone Library, High Street, Ingatestone**

**Councillors and Committee members are summoned to attend the above meeting to deal with the following business. Members of the public and press are warmly welcome to attend.**

Clerk to the Council

### **AGENDA**

PR17/050	<b>Apologies for Absence</b>
PR17/051	<b>Announcements and Declarations of Interest</b>
PR17/052	<b>Public Participation Session</b>
PR17/053	<b>To approve the Minutes from the last Meeting held on 20<sup>th</sup> March 2017</b>
PR17/054	<b>Matters Arising for Report / Information Exchange (not for resolution)</b>
PR17/055	<b>Review of banking arrangements</b> <ul style="list-style-type: none"> <li>To receive an update</li> </ul>
PR17/056	<b>Report from the Premises Committee</b> <ul style="list-style-type: none"> <li>To receive any updates</li> </ul>
PR17/057	<b>Devolution of Powers (Cllr Davey)</b> <ul style="list-style-type: none"> <li>To receive any updates</li> </ul>
PR17/058	<b>Finance and Payment approval</b> <ul style="list-style-type: none"> <li>To look at the Accounts for the months of March 2017</li> <li>To receive the latest bank reconciliations</li> <li>To approve payments presented for March / April 2017</li> <li>To review the budget tracker for 2017/18 – not yet available</li> <li>To approve the renewal of Sage 50 Accounts for 2 years at a discounted price of £235+VAT per year</li> </ul>
PR17/059	<b>Parish Council Standing Orders</b> <ul style="list-style-type: none"> <li>To review the proposed amendments to the Standing Orders before recommending them to Full Council for adoption</li> </ul>
PR17/060	<b>Parish Council Financial Regulations</b> <ul style="list-style-type: none"> <li>To review the proposed amendments to the Standing Orders before recommending them to Full Council for adoption</li> </ul>
PR17/061	<b>Addendum to the Financial Regulations – Approved Payments List</b> <ul style="list-style-type: none"> <li>To review the proposed amendments to the Standing Orders before recommending them to Full Council for adoption</li> </ul>
PR17/062	<b>Code of Conduct</b> <ul style="list-style-type: none"> <li>To review the proposed amendments to the Code of Conduct before recommending them to Full Council for adoption</li> </ul>
PR17/063	<b>Local Development Plan update</b> <ul style="list-style-type: none"> <li>To receive any updates on this matter</li> </ul>
PR17/064	<b>Local Council Awards</b> <ul style="list-style-type: none"> <li>To review and approve the amended Action Plan for presentation to Full Council for approval</li> </ul>
PR17/065	<b>Correspondence received at the Parish Office</b> <ul style="list-style-type: none"> <li>None tabled</li> </ul>
PR17/066	<b>Items for inclusion in the Next Agenda (not requiring resolution or action)</b>
PR17/067	<b>Chairman to close the meeting</b> The next Policy and Resources Committee will be on 22 <sup>nd</sup> May at 7.30pm in Ingatestone Library, High Street, Ingatestone, CM4 0BA