



Parish Office  
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### **Full Parish Council Meeting Agenda**

**Meeting to be held on Thursday 5 September 2019 at 6.30pm (closed meeting) and 7.30pm.**

**Ingatestone Library, High Street, Ingatestone**

**Councillors are summoned to attend the above meeting to deal with the following business. Members of the public and press are warmly welcomed to attend the open meeting at 7.30pm**

Clerk to the Council

<b>Co-option meeting to commence at 6.30pm</b>		
<b>The Parish Council exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.</b>		
FC19/124	Opportunity for the applicants to present	
FC19/125	To elect new Parish Councillors as per the agreed Co-option policy	
FC19/126	Chairman to close this part of the evening's meeting	
<b>Full Council Meeting to commence at 7.30pm</b>		
FC19/127	<b>Apologies for Absence – for noting but not approval</b>	
FC19/128	<b>Announcements and Declarations of Interest</b> <i>All Members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest</i>	
FC19/129	<b>Public Participation Session</b> <i>15 minutes maximum (to be divided equally between those wishing to speak)</i>	
FC19/130	<b>To approve the Minutes of the Full Council Meeting held on 4 July 2019</b>	
FC19/131	<b>Ingatestone Library and consultation update</b> Motion: to rescind the parish council's expression of interest in managing Ingatestone library following the announcement from the Leader of the Essex County Council that no library will be closed for 5 years (Cllr Jeater)	
FC19/132	<b>Neighbourhood Plan Committee</b> To approve the draft policies on <ul style="list-style-type: none"> <li>Economic development</li> <li>Lifestyle and well being</li> </ul>	
FC19/133	<b>Matters arising for report (but not for resolution)</b> <ul style="list-style-type: none"> <li>Emergency tree works, Bell Mead triangle</li> <li>Legacy Mr Derek Maynard RIP</li> </ul>	<i>5 minutes total</i>
FC19/135	<b>To receive Borough/County Councillor Reports</b> <i>Cllrs are to note the time limits for individual reports</i>	<i>5 minutes per BCllr</i>
FC19/136	<b>Reports of external meetings attended by any Parish Councillor</b>	<i>5 minutes per Cllr</i>
FC19/137	<b>Seymour Field Pitch Maintenance 2019-2022 (Seymour Committee)</b> To approve the appointment of JPB Landscapes to maintain Seymour field and pitches at an annual cost of £11095+VAT plus an annual pitch improvement programme (to be agreed) in line with FA guidance	
FC19/138	<b>CCTV in the parish</b> Report on the recent meeting held with Brentwood Borough Council councillors and officers, Essex Police, Brentwood Business Forum and Parish Council representatives	
FC19/139	<b>Committee Reports: to receive minutes from the following Committees:</b> <ul style="list-style-type: none"> <li>Planning</li> <li>Policy and Resources</li> </ul>	<i>5 minutes per committee</i>

	<p><b>To approve the purchasing of new blinds for the office at a cost of £1079+VAT from Peter the Pleater, Brentwood</b></p> <ul style="list-style-type: none"> <li>• Churchyards and Environment</li> <li>• Seymour committee</li> <li>• Communications and IT</li> <li>• Personnel</li> </ul>	
FC19/140	<p><b>Parish Council financial accounts (Clerk)</b></p> <ul style="list-style-type: none"> <li>• To look at the accounts for the months of July and August 2019</li> <li>• To receive the latest bank reconciliations</li> <li>• To approve the payments for July and August 2019</li> <li>• To review the budget tracker for 2019/20</li> </ul>	
FC19/141	<b>Items for inclusion in the next Agenda</b>	
FC19/142	<p><b>Chairman to close the meeting</b> The next Full Council meeting is 3 October 2019, 7.30pm Ingatestone Library</p>	



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