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Full Parish Council Meeting
Meeting to be held on Thursday 7 February 2019 at 7.30pm.
Ingatestone Library, High Street, Ingatestone

Councillors are summoned to attend the above meeting to deal with the following business. Members of the public and press are warmly welcomed to attend

Michael Clerk to the Council

AGENDA

FC19/017	Apologies for Absence – for noting but not approval	
FC19/018	Announcements and Declarations of Interest <i>All Members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest</i>	
FC19/019	Public Participation Session <i>15 minutes maximum (to be divided equally between those wishing to speak)</i>	
FC19/020	To approve the Minutes of the Meeting held on 3 January 2019	
FC19/021	Matters arising for report (but not for resolution)	<i>5 minutes total</i>
FC19/022	To receive Borough/County Councillor Reports <i>Cllrs are to note the time limits for individual reports</i>	<i>5 minutes per BCllr</i>
FC19/023	Reports of external meetings attended by any Parish Councillor <i>Cllrs are to note the time limits for individual reports</i>	<i>5 minutes per Cllr</i>
FC19/024	Seymour pavilion renovation <ul style="list-style-type: none"> • To consider the quote to replace the kitchen in the pavilion at a cost of £5637.08 + VAT by EPC Ltd 	<i>10 minutes</i>
FC19/025	To consider the frequency of meetings <ul style="list-style-type: none"> • To discuss the meeting schedule for all committees with consideration to their frequency 	<i>10 minutes</i>
FC19/026	Library consultation <ul style="list-style-type: none"> • To receive an update on the recent public meeting 	<i>15 minutes</i>
FC19/027	Neighbourhood Plan update (Cllr Winter)	<i>10 minutes</i>
FC19/028	Committee Reports: to receive minutes from the following Committees: <ul style="list-style-type: none"> • Planning (Cllr Sutton) • Policy and Resources (Cllr Jeater) • Churchyards and Environments (Cllr Blunsten) • Communications and IT (Cllr Jelley) • Personnel (Cllr Winter) 	<i>5 minutes per committee</i>
FC19/029	Parish Council financial accounts (Clerk) <ul style="list-style-type: none"> • To look at the accounts for the month of January 2019 • To receive the latest bank reconciliations • To approve the payments for January 2019 • To review the budget tracker for 2018/19 	<i>5 minutes</i>
FC19/030	Items for inclusion in the next Agenda	
FC19/031	Chairman to close the meeting – next meeting 7 March 2019 at 7.30pm, at Ingatestone Library, High Street, Ingatestone	