



Parish Office
Suite 1
4, The Limes
Ingatestone
Essex
CM4 0BA

Telephone: 01277 353315
Email: office@ingatestone-fryerningpc.gov.uk
www.ingatestone-fryerningpc.gov.uk

Full Parish Council Meeting Agenda

Meeting to be held on Thursday 4 April 2019 at 7.30pm, Ingatestone Library, High Street, Ingatestone
Councillors are summoned to attend the above meeting to deal with the following business. Members of the public and press are warmly welcomed to attend

Wood Clerk to the Council

FC19/053	Apologies for Absence – for noting but not approval	
FC19/054	Announcements and Declarations of Interest <i>All Members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest</i>	
FC19/055	Public Participation Session <i>15 minutes maximum (to be divided equally between those wishing to speak)</i>	
FC19/056	To approve the Minutes of the Meetings held on 7 March 2019	
FC19/057	Matters arising for report (but not for resolution)	<i>5 minutes total</i>
FC19/058	To receive Borough/County Councillor Reports <i>Cllrs are to note the time limits for individual reports</i>	<i>5 minutes per BCllr</i>
FC19/059	Reports of external meetings attended by any Parish Councillor	<i>5 minutes per Cllr</i>
FC19/060	Seymour pavilion renovation update	
FC19/061	To approve the Terms of Reference for committees	
FC19/062	To approve the suite of Risk Assessments Fryerning Cemetery, business continuity, financial, Fairfield, Planning Committee and Parish Office	
FC19/063	Library consultation update	
FC19/064	To approve parish council reserves policy and investment policy	
FC19/065	Neighbourhood Plan update (Cllr Winter)	
FC19/066	Committee Reports: to receive minutes from the following Committees: <ul style="list-style-type: none"> • Planning (Cllr Sutton) • Policy and Resources (Cllr Jeater) • Churchyards and Environments (Cllr Blunsten) – no meeting held • Communications and IT (Cllr Jelley) • Personnel (Cllr Winter) 	<i>5 minutes per committee</i>
FC19/067	Parish Council financial accounts (Clerk) <ul style="list-style-type: none"> • To look at the accounts for the month of March 2019 • To receive the latest bank reconciliations • To approve the payments for March / April 2019 • To review the budget tracker for 2018/19 	
FC19/068	Correspondence received in the office <ul style="list-style-type: none"> • Email regarding grounds maintenance contract 	
FC19/069	Items for inclusion in the next Agenda	
FC19/070	Chairman to close the meeting – <ul style="list-style-type: none"> • Annual Parish Council meeting on the 13 May at 7.30pm, at Ingatestone Library, High Street, Ingatestone • Annual Assembly on the 20 May at 7.30pm, venue tbc 	