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### **CHURCHYARDS AND ENVIRONMENT COMMITTEE**

**Meeting to be held on Monday 14 January 2019 at 7.30pm, Ingatestone Library**

**Committee members are summoned to attend the above meetings to deal with the following business. Members of the public and press are warmly welcomed to attend.**

Clerk to the Council

### **AGENDA**

CE19/001	<b>Apologies for Absence – for noting but not approval</b>
CE19/002	<b>Announcements and Declarations of Interest</b> <i>All Members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest</i>
CE19/003	<b>To approve the Minutes from previous meeting of the 10 December 2018</b>
CE19/004	<b>Public participation session</b> <i>15 minutes maximum (to be divided equally between those wishing to speak)</i>
CE19/005	<b>Matters Arising for Report (not for resolution)</b>
CE19/006	<b>Fairfield and Ingatestone Churchyard</b> <ul style="list-style-type: none"> <li>• Tree guard update</li> </ul>
CE19/007	<b>Fryerning Cemetery</b> <ul style="list-style-type: none"> <li>• Green burial site – report on recent visit to Old Farm green burial site</li> <li>• To approve the initial landscaping of the green burial site by RP&amp;J Gaymer at a cost of £1450 + VAT</li> </ul>
CE19/008	<b>Defibrillator project</b> <ul style="list-style-type: none"> <li>• To receive an update on recent meetings and work undertaken.</li> </ul>
CE19/009	<b>Grounds Maintenance contract 1/4/19 for 3 years</b> <ul style="list-style-type: none"> <li>• To receive an update on the tendering process and critical dates</li> <li>• To confirm interview panel membership and to agree the February committee meeting date to reflect interview schedule</li> </ul>
CE19/010	<b>Seymour Field</b> <ul style="list-style-type: none"> <li>• To receive an update</li> </ul>
CE19/011	<b>Footpaths and Rights of Way</b> <ul style="list-style-type: none"> <li>• Nothing tabled</li> </ul>
CE19/012	<b>C&amp;E budget for 2019/20</b> <ul style="list-style-type: none"> <li>• Handyman work – parish owned bus shelters</li> </ul>
CE19/013	<b>Items for inclusion in the next Agenda</b> (not requiring resolution or action)
CE19/014	<b>Chairman to close the meeting</b> The next Churchyards and Environments Committee meeting <b>to be confirmed</b> , in Ingatestone Library.