



Ingatestone and Fryerning Parish Council

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Full Parish Council Meeting

Meeting to be held on Thursday 2nd February at 7.30pm, Ingatestone Library

Councillors are summoned to attend the above meeting to deal with the following business.

Members of the public and press are warmly welcomed to attend

Clerk to the Council

AGENDA

FC17/021	Apologies for Absence
FC17/022	Announcements and Declarations of Interest
FC17/023	Public Participation Session
FC17/024	To approve the Minutes of the Meeting held on 5th January 2016
FC17/025	Matter arising for report (but not for resolution)
FC17/026	Borough/County Councillor Reports
FC17/027	Seymour Field and Pavilion update
FC17/028	FOI policy and publications To review and approve the Parish Council's Freedom of Information Policy and Publications list
FC17/029	To review and approve the following Risk Assessments Fairfield, Fryerning Cemetery, Parish Office, Planning Committee, Business Continuity and Financial
FC17/030	Recording of meetings in addition to minute taking (P&R)
FC17/031	Printer / photocopier lease (P&R) Resolution: To approve the new photocopier / printer arrangement to commence Summer 2017 with Essex Business Machines Ltd at a cost of £1900 + VAT for a new machine (purchased outright) and a service charge of 0.4p per mono copy and 4p per colour copy which covers all maintenance of the machine
FC17/032	Local Council awards (Cllr Jeater) Resolution: To approve the registration of Ingatestone and Fryerning Parish Council for the Foundation Level Local Council Award at a cost of £130+VAT
FC17/033	Committee Reports: to receive reports from the following Committees: <ul style="list-style-type: none"> • Planning (Cllr Abrey) 16/01809/OUT Outline application for Residential development comprising of 140 dwellings, community facilities comprising of Class A1 shops and/or Class D1 non-residential institutions with associated garages, parking spaces and private amenity areas, public open space, children's play equipment, estate roads, footpaths, landscaping etc. • Policy and Resources (Cllr Jeater) • Churchyards and Environments (Cllr Blunsten) • IT (Cllr Davey) • Personnel (Cllr Winter)
FC17/034	Review of the membership of the P&R committee (P&R)
FC17/035	Reports of other Meetings attended by Councillors
FC17/036	Devolution of Powers (Cllr Davey)
FC17/037	Correspondence received at the Parish Office (Clerk)
FC17/038	Parish Council financial accounts (Clerk) <ul style="list-style-type: none"> • Profit / loss report for December 2016 • To approve payments and receipts for December 2016 / January 2017 • Budget tracker report for 2016/2017
FC17/039	Items for inclusion in the next Agenda <ul style="list-style-type: none"> • Visit of Cllr Louise McKinlay at Full Council on the 2nd March 2017
FC17/040	Chairman to close the meeting - The next Parish Council meeting will be on the 2 nd March 2017 at 7.30pm, at Ingatestone Library , High Street, Ingatestone