



Ingatestone and Fryerning Parish Council

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ANNUAL PARISH COUNCIL MEETING
MEETING TO BE HELD ON Thursday 8th May 2017 at 7.30pm
VENUE: Ingatestone Library, High Street, Ingatestone

Councillors are summoned to attend the above meeting to deal with the following business.
Members of the public and press are warmly welcomed to attend

Clerk to the Council

AGENDA

FC17/077	Election of Chairman
FC17/078	Chairman to sign Declaration of Acceptance of Office as Chairman
FC17/079	Election of Vice-Chairman
FC17/080	Apologies for Absence
FC17/081	Public Participation Session
FC17/082	To approve the Minutes of the Meeting held on 6th April 2017
FC17/083	Borough/County Councillor Reports To receive reports from Borough/County Councillors present.
FC17/084	Committee Reports: to receive reports from the following Committees: <ul style="list-style-type: none">• Planning (Cllr Abrey)• Churchyards and Environment (Cllr Blunsten)• Policy and Resources (Cllr Jeater)• Communications and IT• Premises sub-committee (Cllr Davey)• Personnel (Cllr Winter)
FC17/085	Other Meetings attended by Councillors To receive reports from Councillors that have attended any other meetings
FC17/086	Committee Structures: Composition and First Meeting Dates
FC17/087	To receive and approve the proposed amended Ingatestone and Fryerning Parish Council Standing Orders
FC17/088	To review the Ingatestone and Fryerning Code of Conduct
FC17/089	To review and approve the proposed amended Ingatestone and Fryerning Financial Regulations
FC17/090	To receive and approve the Addendum to the Financial Regulations - Approved Payment List
FC17/091	To review and approve the new Parish Council Insurance Policy
FC17/092	To review and approve the Parish Council Action Plan for 2017/18
FC17/093	Correspondence received at the Parish Office (Clerk)
FC17/094	Parish Council financial accounts (Clerk) <ul style="list-style-type: none">• Profit / loss report for March 2017• To approve payments and receipts for March 2017 to date• To approve the retention of the Clerk as Responsible Financial Officer for the period 2017/18
FC17/095	Items for inclusion in the next Agenda
FC17/096	Chairman to close the meeting - The next Parish Council meeting (Annual Assembly) will be on the 1st June at 7.30pm, <u>Parish Rooms, Stock Lane, Ingatestone</u>