



Ingatestone and Fryerning Parish Council

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CHURCHYARDS AND ENVIRONMENTS COMMITTEE

MINUTES OF MEETING HELD: 8th September 2015, 10am
VENUE: Parish Offices, 118 High Street,
Ingatestone

Present: Cllrs P Jeater L Boyce J Fowkes P Poston
A Howe (Clerk and RFO) P Smart

Absent: Cllr Lee G Smith

096/15 Apologies for Absence

Received from Cllr Lee (illness)

097/15 Announcements and Declarations of Interest

None received

098/15 Approval of minutes of the last meeting held on 10th August 2015

Approved with no amendments

099/15 Matters arising for report (not for resolution)

The Clerk updated the committee on the High Street Christmas Trees and the response received so far for from the traders. It was agreed that due to the decreasing numbers of traders purchasing trees, that there be a review in the New Year.

100/15 Public participation session

No parishioners wanted to speak

101/15 Seymour Field and Pavilion

The Clerk advised that emergency repair work had been undertaken on the showers in Seymour Pavilion, to make them usable in time for the new football season.

It was **RESOLVED** that the work had to be undertaken at a cost of £839+VAT.

Proposed: Cllr Boyce

Seconded: Cllr Jeater

Unanimously agreed

102/15 Fryerning Cemetery

It was agreed to combine all points on the agenda. The Clerk presented the three quotes that she had received for the resurfacing of the path at Fryerning Cemetery and she was asked to contact the two most competitive to gain information on guarantees. It was agreed that this item was to be included on the next P&R agenda for approval prior to Full Council ratification for the transfer of funds to cover the work.

103/15 Fairfield and Ingatestone Cemetery

- **Outside gym equipment**
It was agreed that due to the work planned for Fryerning Cemetery that this be put on hold until the new year for inclusion in the budget for 2016/17
- **Older children's play area**
The Clerk advised that installation of the zip wire, swing and shelter was due to take place w/c 21st September
- **Condition of swings in the younger children's play area**
The Clerk presented quotes for the replacement of the red swings and it was **RESOLVED** to accept the quote from **Wicksteed Playgrounds** for 2 x flat swings at a total cost of **£4760+VAT** on the basis of quality and past experience with this supplier. It was further **RESOLVED** that the budget set for the replacement of playground equipment be used for this urgent replacement.
Proposed: Cllr Fowkes
Seconded: Cllr Poston
Unanimously agreed
- **Trees and Hedges in Fairfield**
The Clerk advised that she had received one quote for the work to be undertaken and is due to receive two more and that she will report back at the next meeting. It was agreed that the reduction of the hedge along the side of Fairfield be included in these quotes.

104/15 Fryerning Noticeboard

It was **RESOLVED** to accept the quotation from **The Acorn Workshop** for a replacement noticeboard for Fryerning at a cost of **£970** on the basis of cost
Proposed: Cllr Jeater
Seconded: Cllr Boyce
All agreed

105/15 Footpaths and other Rights of Way

It was agreed that future work to be submitted to the NATS team be discussed by the Committee and prioritised subject to urgency.

106/15 Environmental matters

There was nothing to report

107/15 Correspondence received at the office

- None received from the Clerk but Mr Smart reported that he had been working on the ownership of the A12 tunnel and had an undertaking from the Highways Agency that they would be inspecting and repairing the tunnel every 3 months. Mr Smart agreed to forward this information to the Clerk for circulation.

108/15 Items for inclusion in the next Agenda (not requiring resolution or action)

- Cllr Poston asked that an agenda item on the Trees in the Parish be included at the next meeting

109/15 Close of meeting

The Chairman thanked the Cllrs for attending and closed the meeting at 11.45pm.

Date of Next Meeting

Tuesday 12th October at 7.30pm Venue: 118 High Street. Ingatestone